

EAST SUSSEX COUNTY COUNCIL'S FORWARD PLAN

The Leader of the County Council is required to publish a forward plan setting out matters which the Leader believes will be the subject of a key decision by the Cabinet, individual Cabinet member or officer in the period covered by the Plan (the subsequent four months). The Council's Constitution states that a key decision is one that involves

- (a) expenditure which is, or the making of savings which are, significant having regard to the expenditure of the County Council's budget, namely above £500,000 per annum; or
- (b) is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions.

As a matter of good practice, the Council's Forward Plan includes other items in addition to key decisions that are to be considered by the Cabinet/individual members. This additional information is provided to inform local residents of all matters to be considered, with the exception of issues which are dealt with under the urgency provisions. Only key decisions to be taken by officers are included.

For each decision included on the Plan the following information is provided:

- the name of the individual or body that is to make the decision and the date of the meeting or relevant time period for an officer decision
- the title of the report and decision to be considered
- groups that will be consulted prior to the decision being taken
- a list of documents that will be considered when making the decision
- the name and telephone number of the contact officer for each item.

The Plan is updated and published every month on the Council's website two weeks before the start of the period to be covered.

Meetings of the Cabinet/individual members are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the website in advance of meetings. Key decisions taken by officers will not be taken at a meeting – documents listed can be made available on request to the contact officer, with the exception of those which contain exempt/confidential information.

For further details on the time of meetings and general information about the Plan please contact Stuart McKeown at County Hall, St Anne's Crescent, Lewes, BN7 1UE, or telephone 01273 481583 or send an e-mail to stuart.mckeown@eastsussex.gov.uk. For further detailed information regarding specific issues to be considered by the Cabinet, individual Member or officer please contact the named contact officer for the item concerned.

EAST SUSSEX COUNTY COUNCIL
 County Hall, St Anne's Crescent, Lewes, BN7 1UE

For copies of reports or other documents please contact the officer listed on the Plan or phone 01273 335089.

FORWARD PLAN – EXECUTIVE DECISIONS (including Key Decisions) –1 March 2024 TO 30 June 2024

Additional notices in relation to Key Decisions and/or private decisions are available on the [Council's website](#).

Cabinet membership:

Councillor Keith Glazier - Lead Member for Strategic Management and Economic Development

Councillor Nick Bennett – Lead Member for Resources and Climate Change

Vacancy – Lead Member for Economy

Councillor Claire Dowling – Lead Member for Transport and Environment

Councillor Carl Maynard – Lead Member for Adult Social Care and Health

Councillor Bob Bowdler – Lead Member for Children and Families

Councillor Bob Standley – Lead Member for Education and Inclusion, Special Educational Needs and Disability

| Date for Decision | Decision Taker | Decision/Key Issue | Decision to be taken wholly or partly in private (P) or Key Decision (KD) | Consultation | List of Documents to be submitted to decision maker | Contact Officer |
|-------------------|----------------|---|---|--------------|---|--------------------------------|
| 5 Mar 2024 | Cabinet | SELEP Transition The South East Local Enterprise Partnership (SELEP) will be drawn to a close by April 2024. As such, many of the LEP's functions will be transferred to local institutions, including to the County Council, working with Team East Sussex, our de facto local growth board. The SELEP Transition Plan, accompanied by our own local East Sussex Integration Plan, sets out precisely which functions will be transferred to East Sussex, and the actions necessary | | | Report, other documents may also be submitted | Richard Dawson 01273 482305 |

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| | | to integrate those functions over the coming months. | | | | |
| 5 Mar 2024 | Cabinet | Council Monitoring: Quarter 3 2023/2024 To consider the Council Monitoring report for the third quarter of the financial year 2023/24 as part of the Council's Reconciling Policy, Performance and Resources process. | | | Report, other documents may also be submitted | Victoria Beard 07894 708914 |
| 5 Mar 2024 | Cabinet | The Ofsted inspection of East Sussex County Council's Children's Services Cabinet is asked to note the findings of the inspection Council's Inspection of Local Authority Children's Services 11 – 15 December 2023, which was published 6 February. | | | Report, other documents may also be submitted | Kathy Marriott, Amanda Watson 01273 481274, |
| 6 Mar 2024 | Lead Member for Adult Social Care and Health | Future offer following the Support with Confidence consultation The Support with Confidence scheme was a directory of accredited providers (personal assistants and businesses) offering care and support services in East Sussex. A public consultation on the future of the Support with Confidence scheme, and how might the offer support in a different way, ran from 27 September to 5 December 2023. In October 2023 the licence holders informed that they were withdrawing the brand, so the scheme closed on 31 December 2023. This decision relates to the future support | KD | | Report, other documents may also be submitted | Candice Miller 07701 394502 |

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| | | offer to personal assistants and personal assistant businesses and the residents wanting to use their services. | | | | |
| 6 Mar 2024 | Lead Member for Adult Social Care and Health | <p>Re-procurement of Specialist Sexual Health Services</p> <p>To seek Lead Member agreement for the extension of the existing contract with the current provider, for six months, under the same terms and conditions until 30 September 2024; and</p> <p>Agree the proposed negotiated approach with a new service provider to take over the service management, from 1 October 2024, via the Negotiated Procedure without Prior Publication (Regulation 32 of the Public Contract Regulations 2015).</p> | KD | | Report, other documents may also be submitted | Darrell Gale |
| 11 Mar 2024 | Lead Member for Transport and Environment | <p>Capital Programme for Transport Improvements 2024/25</p> <p>To seek Lead Member approval, following consultation with Local Members, of the list of transport schemes and associated expenditure included in the programme for design and/or delivery in 2024/25.</p> | KD | | Report, other documents may also be submitted | Andrew Keer, Chris Tree <i>01273 336682,</i> <i>01273 482247</i> |
| 11 Mar 2024 | Lead Member for Transport and Environment | <p>East Sussex County Council Guidance on Parking at New Developments</p> <p>The County Council currently has published Parking Guidelines and a Parking Calculator that are used to guide parking provision in new development proposals. The guidelines and calculator have been reviewed and updates proposed,</p> | | | Report, other documents may also be submitted | Michelle Edser <i>07542 029131</i> |

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| | | particularly in light of recent Census data relating to car ownership levels. The report will seek Lead Member approval for the updated guidelines and calculator. | | | | |
| 11 Mar 2024 | Lead Member for Transport and Environment | "Mini Section 278 Agreements" for developer led or third party highway works The County Council's Transport Development Control team is looking to introduce an amended mechanism for how developer led highway works are agreed with the County Council. Currently this is generally through Section 278 agreements, which will remain the case for the majority of schemes. However, where the proposed highway works are of a low value and present minimal risk to the County Council's highway asset, a new light touch process is proposed to be introduced. This will be in the form of Mini Section 278 agreements. The report to Lead Member will seek approval for this approach, along with the proposed guidance on this matter to be published. | | | Report, other documents may also be submitted | Michelle Edser 07542 029131 |
| 14 Mar 2024 | Lead Member for Strategic Management and Economic Development | SELEP transition - update scheme of delegations to officers To approve updates to the Leader's scheme of delegation to officers to reflect any changes to responsibilities as a result of the closure of South East Local Enterprise Partnership (SELEP) and the integration of relevant functions into East Sussex County Council. | | | Report, other documents may also be submitted | Alex Colbran 07729 108123 |

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| 14 Mar 2024 | Lead Member for Strategic Management and Economic Development | Levelling Up Partnership - Rother and Hastings To consider East Sussex County Council entering into legal agreements for Rother and Hastings Levelling Up Partnership projects. | P KD | | Report, other documents may also be submitted | Mirco Cordeiro 07731 343705 |
| 14 Mar 2024 | Lead Member for Strategic Management and Economic Development | Delivery of Infrastructure project, Queensway Gateway Road To determine the delivery option, total project costs, funding package and delivery programme for the Queensway Gateway Road infrastructure project. | P KD | | Report, other documents may also be submitted | Alex Colbran 07729 108123 |
| 14 Mar 2024 | Lead Member for Resources and Climate Change | Pacific House, Eastbourne The Lead Member will consider the proposed future property strategy for Pacific House, Eastbourne. | P KD | | Report, other documents may also be submitted | James Harris, Nigel Brown 07394 410630 |
| 25 Mar 2024 | Lead Member for Education and Inclusion, Special Educational Needs and Disability | Household Support Fund Round 5 Approval of the proposed use of the Household Support Fund Round 5 for the period (1 April 2024 – 31 March 2025) for the spend on children and families. A report is also being considered by the Lead Member for Adult Social Care and Health for the spend of this fund on adults. | KD | | Report, other documents may also be submitted | Jessica Stubbings 01323 463537 |
| 25 Mar 2024 | Lead Member for Education and Inclusion, Special Educational Needs and Disability | East Sussex Childcare Sufficiency Duty 2024-2025 To approve the publication of the East Sussex Childcare Sufficiency Duty Report for 2024-2025. | | | Report, other documents may also be submitted | Jane Spice 01323 747425 |

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| 28 Mar 2024 | Lead Member for Resources and Climate Change | Write-off of Debts 2023/24 To seek Lead Member approval for writing off certain debts in excess of £10,000. | P | | Report, other documents may also be submitted | Alina Dunn 01273 481250 |
| 28 Mar 2024 | Lead Member for Resources and Climate Change | Updated Environmentally Sustainable Procurement Policy To consider some minor changes to the Environmentally Sustainable Procurement Policy previously adopted by the Council in 2022. The changes are required to bring the Policy up to date and further in line with identified best practice. Some of the changes also reflect feedback from last year's Climate Emergency UK Local Government Scorecards. | | | Report, other documents may also be submitted | Ian Roadnight 01273 482193 |
| 28 Mar 2024 | Chief Operating Officer | Former Sidley Depot Site, Bexhill - Disposal of Freehold Disposal of the Former Sidley Depot Site, Bexhill. To agree the final heads of terms for the sale of the site, as delegated by the Lead Member for Resources and Climate Change on 17 October 2023. | P KD | | Report, other documents may also be submitted | Rebecca Lewis 07955 312371 |
| March 2024 | Director of Communities, Economy and Transport | Allowed for extension to the Services Agreement for the Provision of Tipping Points handling of dry mixed recyclables The Services Agreement for the Provision of Tipping Points handling of dry mixed recyclables is due to expire on 28 June 2024. The decision being made is to exercise the allowed for extension, provided by clause two of the contract 'Commencement and Duration', for a fixed | KD | | Report, other documents may also be submitted | Laura Tafa 07919 298462 |

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| | | period of two years. The new and final expiry date will be 28 June 2026. | | | | |
| 16 Apr 2024 | Lead Member for Resources and Climate Change | A new 10- year Partnership Joint Use Agreement for community and curriculum use related to Lewes Athletic Track To consider a 10- year Joint Use Partnership Agreement renewal for Lewes Athletic Track from 2024 to enable the continuation of the curriculum and community use of the facilities. The proposed new Agreement to be broadly based on the existing arrangements. | P KD | | Report, other documents may also be submitted | Nigel Brown, Pauline Young 07394 410630, 01273 481180 |
| 16 Apr 2024 | Lead Member for Resources and Climate Change | A new 4- year Partnership Joint Use Agreement for community and curriculum use related to Battle Area Sports Centre. To consider a 4 - year Joint Use Partnership Agreement renewal for Battle Sports Centre from March 2024 (current Agreement expiry date) to enable the continuation of the curriculum and community use of the Centre. The proposed new Agreement to be broadly based on the existing arrangements. | P KD | | Report, other documents may also be submitted | Nigel Brown, Pauline Young 07394 410630, 01273 481180 |
| 25 Apr 2024 | Lead Member for Adult Social Care and Health | Household Support Fund Round 5 Approval of the proposed use of the Household Support Fund Round 5 for the period (1 April 2024 – 31 March 2025) for the spend on Adults. A report is also being considered by the Lead Member for Education and Inclusion, Special Educational Needs and Disability for the | KD | | Report, other documents may also be submitted | Paul Bolton 01273 336353 |

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| | | spend of this fund on children. | | | | |
| April 2024 | Chief Operating Officer | Award a main contractor for The Joff Youth Hub, Peacehaven This is to appoint a contractor for works to extend, reconfigure and renew this existing youth hub. The works will increase the number of regular positive activities and clubs available to young people aged 11 to 19 (up to 25 for young people with Special Educational Needs and Disabilities) in the areas. | P KD | | Report, other documents may also be submitted | Nigel Brown 07394 410630 |
| April 2024 | Chief Operating Officer | Award a main contractor for the Heathfield Youth Hub This is to appoint a contractor for works to demolish and replace the existing building with a state-of-the-art rural Youth Hub. The works will increase the number of regular positive activities and clubs available to young people aged 11 to 19 (up to 25 for young people with Special Educational Needs and Disabilities) in the areas. | P KD | | Report, other documents may also be submitted | Nigel Brown 07394 410630 |
| 9 May 2024 | Lead Member for Education and Inclusion, Special Educational Needs and Disability | Post-16 Transport Policy Statement 2024-2025 The Lead Member is recommended to approve the Post-16 Transport Policy Statement for the 2024-25 academic year following the required consultation. | KD | | Report, other documents may also be submitted | Ian Crudge 0300 3309472 |

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| 22 May 2024 | Lead Member for Transport and Environment | <p>High Weald Management Plan 2024-2029</p> <p>The Lead Member will be recommended to adopt the latest review of the High Weald Management Plan, which covers the period 2024 to 2029. This will enable the County Council to meet its statutory duty of preparing and publishing a Management Plan for the High Weald Protected Landscape.</p> | KD | | Report, other documents may also be submitted | Virginia Pullan 01273 482639 |
| 22 May 2024 | Lead Member for Transport and Environment | <p>Response to Defra consultations on implementing Schedule 3 of the Flood and Water Management Act 2010</p> <p>Under the Flood and Water Management Act 2010, East Sussex County Council became the Lead Local Flood Authority (LLFA) for the county. The LLFA role includes a statutory consultee to major planning applications. Parts of the Flood and Water Management Act have never been implemented and this includes Schedule 3, which will introduce additional duties and burdens to the County Council, including the statutory role of Sustainable Drainage Systems (SuDS) Approval Body and Adopting Authority. The Government has recently indicated its intention to implement Schedule 3 and is due to consult on a series of documents in Autumn 2023, which will set out how Schedule 3 will work in practice, as well as setting out matters such as proposed transitional arrangements and any new burdens monies. The report to the Lead Member will set out the County Councils proposed response to this</p> | | | Report, other documents may also be submitted | Ed Sheath 01273 481632 |

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| | | consultation. | | | | |
| 4 Jun 2024 | Cabinet | <p>East Sussex, Brighton & Hove and the South Downs NPA Waste and Minerals Plan Review</p> <p>To recommend to Full Council that the reviewed Waste and Minerals Plan is adopted, following the Planning Inspectorate issuing their report that finds the plan sound and legally compliant.</p> | KD | | Report, other documents may also be submitted | Ed Sheath 01273 481632 |
| 25 Jun 2024 | Cabinet | <p>Council Monitoring: Quarter 4 2023/24 - Year end</p> <p>To consider the Council Monitoring report for the fourth quarter of 2023/24 as part of the Council's Reconciling Policy, Performance and Resources process.</p> | KD | | Report, other documents may also be submitted | Victoria Beard 07894 708914 |
| 25 Jun 2024 | Cabinet | <p>Reconciling Policy, Performance and Resources (RPPR) - State of the County</p> <p>To consider the State of the County report and begin the Reconciling Policy, Performance and Resources process for 2025/26 and beyond.</p> | KD | | Report, other documents may also be submitted | Victoria Beard 07894 708914 |
| 25 Jun 2024 | Lead Member for Resources and Climate Change | <p>To approve the granting of a new Lease to the Trustees of the West Hills & District Community Centre</p> <p>The current Lease dated 12 March 2008 expires 11 March 2023 and it is proposed that ESCC grant the Trustees a new Lease for a period of 25 years which will allow the Trustees to be able to seek grant funding.</p> | P KD | | Report, other documents may also be submitted | Joanne Johnston, Zoe Tweed 01273 336621, 07701 021868 |

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| June 2024 | Director of Communities, Economy and Transport | SuDS in Schools: procurement of services and materials to fit Sustainable Drainage Systems (SuDS) to seven schools in the Eastbourne/Southern Wealden area Request to procure the appointment of a Contractor to carry out the works of Sustainable Drainage Systems (SuDS) in selected schools in Eastbourne and Southern Wealden, which have a higher risk of flooding. | KD | | Report, other documents may also be submitted | Nick Claxton <i>01273 481407</i> |
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